

Risk Assessment

Activity Assessed: Educational Activities	
Activity Location: Lower Smite	
Assessed by: Marissa Ryland	Date: Jan 2023
Reviewed:	

Hazard (potential for harm)	What is already being done?	Necessary Further Action
Slips and Trips	<ol style="list-style-type: none"> 1. Plan to minimize or avoid identified site hazards 2. Leader to undertake check of learning sites before session and advise groups on potential hazards that might be encountered. 3. Group to be advised to wear strong footwear & clothing. 	Leader can request someone does not take part if not properly equipped. Climbing of log stacks and bark piles not allowed and groups to be advised of this.
Falling trees and branches	<ol style="list-style-type: none"> 1. Leader to avoid unsafe areas. 2. Site checked prior to activities particularly after gales and storms etc. 3. Overhanging branches impeding safe walking to be pruned back. 4. Annual visual check of trees in woodland to be undertaken. 	Increased awareness in windy conditions. Abandon session in high winds. Check solo lead sheet and advice from leader as to any hanging branches. Annual check completed Nov 2022.
Hazard from farm activities	<ol style="list-style-type: none"> 1. Farm manager to inform Engagement Officers of when cattle are on site and where. Engagement Officers to put in mitigations as appropriate. 2. When visiting fields where spraying takes place, school parties will stick to paths. School parties will not enter if spraying is underway. 3. Plant and soil sampling activities will only take place on the organic side of the farm and not in fields that are sprayed. 	The organic side of the farm is the main site. It is not the part of the farm that is across the road where the Granary (black and white building) is situated.
Injury from litter in school learning sites.	<ol style="list-style-type: none"> 1. Sites checked by leader beforehand and litter removed. 2. Areas of any fly tipping to be avoided during session. 3. Any natural items, such as dead birds, to be disposed of safely 	
Biological Hazard (from soil, water plants or animals) including allergies and waterborne diseases such as Weil's disease.	<ol style="list-style-type: none"> 1. Teacher to inform leader of any allergies prior to session and reasonable mitigation will be discussed and implemented on the day of the visit. 2. Hand washing or hand wipes/gel to be available and use advised before lunch/at end of session 3. Advise participants to cover any recent or open cuts with plasters and nitrile gloves. 4. Pupils advised not to pick or eat anything unless they are told they can. 5. Bird feeders removed from garden if there is a child with a severe nut allergy 6. Outdoor sinks to be cleaned with Virkon due to presence of bird poo 7. Any poo, poorly or dead animals/birds not to be touched 	
Traffic Risk – crossing lane or around site entrance/barns	<ol style="list-style-type: none"> 1. Inform groups when approaching “traffic” areas. 2. Staff to supervise crossing the road with lookouts to stop traffic as necessary 3. When alighting from the coach, children to stay on concrete verge and are led into the farmyard. 	

Children getting lost	<ol style="list-style-type: none"> 1. Teacher and leader to define clear boundaries to work within. 2. Pupils supervised at all times by teaching staff with, where possible, leader rotating around groups. 3. When moving around site an adult will lead and another will back mark. 	If a child is missing, the WT leader will enact the lost child procedure.
Use of tools, materials and equipment (inc. Strain or injury through the use of.)	<ol style="list-style-type: none"> 1. Event leader to give safety briefing on use of equipment and materials 2. Equipment to be checked before session and any faults to be reported. 3. No equipment to be left lying around but stored safely away. 4. Teachers to ensure supervision ratios are correct 5. Safe working area to be identified 6. Gloves and necessary PPE to be available. 7. Teacher to advise leader of any health issues of group 	Leader to consider planned activities and add specifics to bottom of risk assessment.
Use of fire	<ol style="list-style-type: none"> 1. Only undertaken with suitable groups. 2. Students briefed on fireside behaviour 3. Adult supervision of fire and students at all times 4. Dousing water, fire blanket, burns kit and first aid available 	
Water hazard - working in and around ponds (e.g. danger of drowning)	<ol style="list-style-type: none"> 1. Close supervision of children at water's edge when dipping 2. Limited small number of children dipping at water's edge at any one time. 3. Leader to advise children on safe use of pond dipping net (eg. taking care with long handle, not dipping too deep) 4. Group to stay together when moving around farm site. 	Increased awareness of new access to pond from woodland. Boundaries must be defined and supervision present in furthest section of woodland, if used.
Risk from other users of site E.g. Dog walkers, Horse Riders, Cyclists, reserve workers.	<ol style="list-style-type: none"> 1. Group advised of other possible users on site. 2. Group advised to stay together within group and to come together when asked. 3. Awareness and moving aside should other users be encountered. Caution given that dogs and horses must not be approached 4. Keep away from any working area and any unattended machinery. 5. Only WT staff/volunteers and school staff/volunteers can attend a school day. No other persons can be allowed to join the group including coach drivers. 	The volunteer garden team will be asked to move to another part of the garden, with all their tools, if they are in session whilst we need to use the garden.
Weather Conditions	<ol style="list-style-type: none"> 1. Weather conditions to be considered and activities altered if necessary. 2. Water bottles to be taken with students in especially hot conditions. 	Teacher to supervise to ensure students don't become dehydrated in hot weather.
Bites/stings	<ol style="list-style-type: none"> 1. Children advised to be careful of nettles and be aware of stinging insects 2. Be aware of red ants at orchard pond bench and in woodland. Make groups aware of locations of nests and to avoid as much as possible. 	Learning areas checked for nests in high season.

COVID	<ol style="list-style-type: none">1. Doors to indoor spaces will be wedged open to allow good ventilation.2. Catch it, bin it, kill it guidance is encouraged as well as good hand washing practice. Where possible flowing water and soap will be provided, where this is not possible alcohol hand sanitizer will be provided.3. Kit will be cleaned before each school visit. Some kit, outdoor spaces and natural resources cannot always be cleaned. The emphasis is on handwashing to reduce risk.	
Other activity specifics –		
First aid	Mobile phone, First Aid kit and First Aider to be part of the party.	